



## Rockford Housing Authority Section 3 Trainee Application

Please print clearly

Name: \_\_\_\_\_ Last 4 of SS#: \_\_\_\_\_  
First Last M.I.

Address: \_\_\_\_\_  
Street Address Apartment #  
\_\_\_\_\_  
City State Zip Code

Primary Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ If under 18, parent's name(s): \_\_\_\_\_

Do you speak another language(s) other than English?  No  Yes \_\_\_\_\_

Special skills/training: \_\_\_\_\_

Hobbies/gifts/talents: \_\_\_\_\_

Previous Training experience: \_\_\_\_\_

Do you require a reasonable accommodation to perform any of the volunteer tasks?  No  Yes

Are you currently employed?  No  Yes (employer's name) \_\_\_\_\_

Are you currently a student?  No  Yes (school name) \_\_\_\_\_

Are a veteran?  No  Yes

Are you a resident of a housing authority or housing choice voucher holder?  No  Yes

Do you have a high school diploma?  No  Yes College Degree?  No  Yes

Are you required to complete community service hours?  No  Yes (# of hours) \_\_\_\_\_

What is the required date for completion of hours? \_\_\_\_\_

What agency is requiring hours? \_\_\_\_\_

How did you learn about Training Program at RHA? \_\_\_\_\_

Emergency contact (only to be used in case of an emergency)

Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

Phone: \_\_\_\_\_

I certify that the information contained in this application is true and correct and has been given voluntarily.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Parent's Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
*If applicant is under 18, a parent/legal guardian's signature is required*

**Appendix A: July 2018**

**\*\* This opportunity is covered under Section 3 of the HUD Act of 1968 \*\***



## SECTION 3 SELF-CERTIFICATION FORM

**Print Name:** \_\_\_\_\_ **Phone #:** \_\_\_\_\_

**Address:** \_\_\_\_\_ **Unit #:** \_\_\_\_\_

**City:** \_\_\_\_\_ **State:** \_\_\_\_\_ **Zip Code:** \_\_\_\_\_

**Email Address:** \_\_\_\_\_

Section 3 is a HUD regulation that states that any entity receiving Section 3 covered funding must be Section 3 compliant. Section 3 compliance is achieved by providing education, training, and employment opportunities to section 3 person(s).

**A Section 3 Worker is:** Any worker who currently meets or when hired within the past five years met at least one of the following categories, as documented:

- a. The worker's income for the previous or annualized calendar year is below the income limit established by HUD.
- b. The worker is employed by a Section 3 business concern.
- c. The worker is a YouthBuild participant.

**A Targeted Section Worker is:** A Targeted Section 3 worker for public housing financial assistance means a Section 3 worker who is:

1. A worker employed by a Section 3 business concern.
2. A worker who currently meets or when hired met at least one of the following categories, as documented within the past five years:
  - i. A resident of public housing or Section 8-assisted housing.
  - ii. A resident of other public housing developments or Section 8-assisted housing managed by the PHA that is providing the assistance.
  - iii. A YouthBuild participant.

**Please check the appropriate box below:**

- Yes, I am a Section 3 Worker.  
 Yes, I am a Targeted Section 3 Worker.  
 No, I am not a Section 3 Worker.

By completing this form, you will help the agency/contractor determine Section 3 status, and therefore, achieve compliance. Completion of this form is voluntary.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_